

City of Wahoo
 Parks and Recreation Department
AQUATIC CENTER RESERVATION FORM



Date _____

Please check the type of reservation: (see specific descriptions below)

- "After Hours" Private Rental "Splash" Party Picnic Sunshade Reservation

Name of Renter (Individual or Organization) _____

Contact Person or Representative _____

Address _____ City/State/Zip _____

Phone: Daytime () _____ Evening () _____

Fax: () _____ E-mail address _____

FACILITY RESERVATION INFORMATION

Name of Event (if applicable) _____

<u>Day</u>	<u>Date</u>	<u>Hours</u>
_____	_____	_____ am to _____ am _____ pm to _____ pm

Estimated Attendance? _____

"After Hours" Private Rental: Includes entire facility for exclusive use. All staffing included.....\$140/hour

"Splash" Party: Scheduled outside of normal hours of operation, includes exclusive use of the zero depth area, water playground feature, and water walk areas only. All staffing included.....\$70/hour

Picnic Area Sunshade Reservation: During normal hours of operation, includes south picnic area sunshade shelter (18' x 25') with six picnic tables.....\$10/hour

Times available in two hour increments: 1pm-3pm 3pm-5pm 6pm-8pm

I hereby request permission for use of the Wahoo Aquatic Center for the purpose described above. I have read and agree to the terms and conditions set forth by the Wahoo Parks and Recreation Department and the City of Wahoo on the back of this agreement.

 Applicant's Signature

 Aquatic Center Manager

FOR OFFICE USE ONLY

Date Pd. _____ Cash Check Chk. # _____ Credit Card Amount Pd. _____ Staff Member _____

Supervision

The recommended ratio of adult supervision needed for rentals is 1 adult for every 5 children.

Payment/Deposit

A deposit representing half the total rental fee is required at the time the rental request is made in order to make the reservation. The remaining rental fee amount is due a minimum of one week in advance of the event. Payments may be made by cash, check, or credit card. Questions concerning your reservation may be addressed to the Aquatic Center Manager at 443-3300.

Cancellation Policy

The reservation may be canceled anytime before 5:00pm the day before the reservation date for a full refund. After 5:00pm the day before the reservation, any cancellation will not receive a refund unless due to inclement weather (see information below).

Inclement Weather Policy

In case of inclement weather, the managerial staff assigned for the reservation will determine the suitability of weather conditions. If the reservation must be terminated because of weather, the following refund schedule will be followed:

If the function is canceled the day of the rental, prior to the beginning of the rental period – Full refund

If the function is canceled during the first half of the rental period – Refund of half the rental fee

If the function is canceled after the first half of the rental period – No refund

Facility Rules

All facility rules and regulations must be followed. All instructions from managerial staff and lifeguards must be followed. Absolutely no alcoholic beverages are allowed in the aquatic center and surrounding park areas. In addition, anyone suspected of being under the influence of alcohol will not be allowed admission to the facility. Violation of these rules is grounds for immediate termination of the reservation with no refund.

General Policies

- Children must be 8 years old to gain admission to the aquatic center without an accompanying chaperon (16 & older). See recommended supervision ratio above.
- Patrons must take a shower using soap before entering the pool.
- No person having an obvious communicable disease, skin eruption, open sore, lesion, eye, ear, nose, or throat infection shall be permitted to use the pool.
- Tobacco products, alcoholic beverages, and glass are prohibited in the pool area. All food and drink must be consumed outside the aquatic center, in the lobby, or inside the designated picnic area south of the bathhouse.
- Coolers, food, and beverages may not be brought into the facility.
- Profanity and abusive or vulgar language is prohibited.
- Fighting, rough play, pushing/shoving, and running are prohibited.
- No spitting or spouting of water or blowing nose in water.
- Proper swim wear is required. Street clothes are not permitted in the water.
- Infants or toddlers wearing diapers will not be allowed entrance into the facility without plastic diaper covers or swim diapers.
- No hanging on safety ropes or buoys.
- No sitting, playing on, or diving off ladders.
- No pets or animals allowed (other than service animals).
- No diving in less than 5 feet of water.
- Floatation devices (inner tubes, air mattresses, water wings, noodles, etc.) are prohibited unless they are U.S. Coast Guard or Red Cross approved life jackets. Soft toys and play items are permitted if they are used appropriately.
- Any conduct, behavior, or activity that endangers the welfare, safety, and/or comfort of other patrons is prohibited.
- Management reserves the right to close the aquatic center due to inclement weather or lack of attendance.
- The City of Wahoo is not responsible for the loss or theft of personal items.